

David Burt Property Letting Ltd

Fully Managed	11% of Monthly Rent
Houses of Multiple Occupation	12% of Monthly Rent
Let Only	4% of Annualised Rent

Plus, the following fees for new tenancies:

**Includes all paperwork, lodging of deposit, set up of property*

Individual Room	£75.00
Studio Flat	£150.00
1 or 2 Bed Property	£200.00
3 + Bed Property	£250.00
Student Let	£75.00 per Housemate

Mandatory Photographic Inventory for Let Only:

**Not Charged under Fully Managed*

Individual Room	£25.00
Studio Flat	£40.00
1 or 2 Bed Property	£50.00
3+ Bed Property	£70.00

For Landlords:

- Please note no VAT is charged on fees

For Tenants:

- Tenant deposits are held under the Custodial Deposit Protection Scheme
- A holding fee, equivalent to one week of the agreed rent, is due upon the tenant accepting the property offer and whilst application checks are being made. This amount will then be applied to the first month's rent once the reference checks have been accepted and the tenancy is confirmed in writing

Complaints Procedure

David Burt Property Letting Ltd

In the first instance please contact either David or Serena Burt by phone, email or letter. If sending a letter please ensure it is sent Recorded Delivery. We will endeavour to resolve any tenant or landlord complaint to the best of our ability as we are fully aware of the implications of a negative experience. Should we fail to resolve your complaint to your satisfaction, we are members of UKALA who will be able to advise you accordingly.

Email: d@vidburt.co.uk

Phone: 07787571427